

SACRED HEART PARENTS & FRIENDS ASSOCIATION

GENERAL MEETING MINUTES

Date: Monday 21 September 2009

Time: 7.00pm

Chairperson: Brendan O'Donnell

Venue: Staff Room, Sacred Heart School

Present:

Debbie O'Donnell	3W	Jessica Parker	4W
Sue Fox	Principal	Tania Cowley	PPW
Lisa Watters	6B	Jackie Magill	3K/2B/3W
Brendan O'Donnell	3W	Dawn Barker	1W/6B
Sheree Munkelt	KW/1B/3W	Michelle Wells	1W/KB
Sharon Potter	3W/5W	Kevin Ashby	3W
Dwayne Hamilton	PPB/3B	Matthew Cunniffe	1W

1. Opening Prayer – Led by Brendan O'Donnell

2. Apologies

Lyn Uniewicz	3W	Michelle Hollamby	KW/1W/3W
Fran Butler	1W	Fina Sherry	2B
Justine Jarratt	PPW		

3. Business Arising From Previous Minutes:

- **Hoyts Movie Day:**
 - Great Day was had by all who attended.
 - Profit of \$96.00 was made.
 - Special Thanks to Lisa, Natalie and Jill.
- **Disco:**
 - Disco was held on Friday 28 August. Very successful and the children thoroughly enjoyed themselves.
 - Money banked was \$719.75. *JP*
 - DJ to be paid \$400.00.
 - Lisa Watters to be reimbursed \$88.00 for chips, drinks, etc.
 - Special Thanks to Dawn for her donation of the lollies.
 - Policies to be drafted for future discos relating to pick up and drop off of children by parents, parent volunteers for the disco, expected behaviors / rules i.e. "REMEMBER CHILDREN MUST BE PICKED UP ON TIME, OR THEY WILL NOT BE PERMITTED TO ATTEND THE NEXT DISCO". "NO PHOTOGRAPHS TO BE TAKEN DUE TO PRIVACY POLICIES". *BO'D*
 - Thanks to all the teachers who volunteered their time – to be done at the first assembly of Term 4. *SF*
- **Decorative Tea Towels:**
 - To be deferred to next meeting – more information required *JM*

- Family Fun Day:
 - To be held on Saturday 24 October @ Tom Bateman Park in Canning Vale beginning at 11am.
 - Games / activities to be organized with prizes to be sourced from Dockers, West Coast Eagles. SM/JP
 - Coffee Van to be organized and Mr Whippy to be contacted to be present. FS
 - Flyer to be organized and sent out to oldest child in the first week back at school TC
 - School equipment required – shade covers, First Aid Kits, Water Containers, Stop Watches, Balls, Flags, Mega Phone. SM
 - Volunteer request form to be handed out first day of Term 4. SM
 - To be mentioned at the First Assembly of Term 4 (16 October).
 - Sub-committee members: Sheree, Justine, Fina, Tania.
- Sports Carnival Sausage Sizzle:
 - Successfully held on Thursday 3 September.
 - Thank you to all the volunteers. It was mentioned that some volunteers were disappointed that they were not contacted for their help. Volunteers that do take the time to reply to our request for help should be contacted and informed of our intention to accept their help or that we do not require their help.
 - The Tea and Coffee stand grossed \$192.60. Costs outstanding include \$7.48 for cups and teaspoons.
- Hoyts Movie Packs:
 - 50 packs sold – Profit of \$475.45
 - Special thanks to go to Joanne Day and Geraldine Steen.
- School Fete for 2010:
 - Sub-committee meeting scheduled for Tuesday 29 September @ Dome Canning Vale – meeting to be minuted. JM/SM
 - Folders of information from previous fete passed on from Erica Hale to be passed onto the sub-committee.
 - Julie Hegarty (organizer of last fete) to be contacted if further information required.
- P&F Federation WA Update: MW
 - June 2009 – June 2010 named Year of the Priests.
 - PFFWA looking at P&F Associations and Communities working closer with the Parishes. Suggests P&F representation at Parish Councils. It was mentioned that Sacred Heart School and Parish are working quite well together (i.e. 50th Anniversary).
 - PFFWA looking to set up generic email addresses for each school P&F Association.

4. Reports:

PRESIDENT

- Attached

TREASURER

- Attached

PRINCIPAL

- Attached
- With regards to children sitting on cold concrete at assemblies, it was discovered that some classes have mats and some do not. It is requested that we purchase new mats from Clarke Rubber. Cost to purchase mats for Pre-Primary to Year 6 will be approximately **\$2150 plus GST**. Permission was sought to purchase – put to the vote.
Everyone present voted unanimously in favour to purchase these mats.
Sue to order from Clarke Rubber in Cannington.

5. Correspondence:

In

- Remittance from Sacred Heart Primary School for the P&F Levy \$7,977.12.
- Invoice from Sacred Heart Primary School Canteen for Buns and Sauce purchased for the Sports Day \$185.66.
- Parent Focus Newsletter from PFFWA.

Out

- None

6. General Business:

- | | <i>Action
Party</i> |
|--|-------------------------|
| • Quiz Night : | |
| - Suggestion that this be held approximately Saturday 1 May 2010 dependent on availability of the Maddington Community Hall. | <i>SM</i> |
| - Maddington Community Hall able to accommodate 200 people. | |
| - Suggested that this be an Adults Only function in order that alcohol can be sold. | |
| - Big prizes to be sought – suggest that they be sought from businesses / organizations outside the local community. | |
| - Everyone in attendance in favour of a Sub-committee to be formed. | |
| • Leftover sausages in Lisa's freezer to be used for end of year wind-up. | |
| • P&F require storage for records and miscellaneous items to be kept at the school.
Sue to investigate. | <i>SF</i> |
| • P&F activities to be promoted at the assemblies (class teacher conducting assembly to be approached prior to start) | <i>SF</i> |

- Pantomime involving Amy Harrison – notice to be placed in newsletter.
- Telethon Phone Room volunteers. – not enough response and therefore had to be cancelled. *TC*
- Year 6 / 7 Graduation donation – no written request has been received to date. Sue to liaise and organize letter of request indicating amount required per head. Jess to liaise with Sue. *SF/JP*

7. Monies To Be Passed For Payment:

- Nil

8. Next Meeting:

Next meeting to be held on Monday, 26/10/09 - 7.00pm in the Library / Staffroom.

9. Close of Meeting:

8.55pm